



**PARENT/GUARDIAN PERMISSION FORM  
FOR USE OF PRIVATE VEHICLES FOR ACTIVITY TRIPS**

Littleton Public Schools (the District) provides District transportation for students to and from many activities, events, matches, and games. However, the District is unable to provide District transportation in all circumstances and to all events. When District transportation is not available, it is the student's parent's/guardian's responsibility to provide or arrange for their student's transportation to and from the event.

When District transportation is not available and other alternative forms of transportation are utilized, the District cannot and does not assume any responsibility for the safety, training of drivers, condition of vehicles, adequacy for the use or purpose intended or any other matters related to any non-District transportation.

When private or commercial vehicles are used to transport students to approved school activities, parent/guardian shall be informed when such transportation is to be used and written permission from the parent/guardian shall be obtained before a student will be permitted to travel in a private automobile or commercial vehicle. Certification of automobile liability must be received from the owner of any private vehicle used for the transportation of students for a school activity. Insurance carried by the owner of the private or commercial vehicle is primary coverage. Littleton Public Schools does not insure school-related trips in private or commercial vehicles.

**RELEASE**

We, the undersigned parent/guardian and student, hereby acknowledge, agree and understand that the District does not insure, endorse, approve or sponsor any form of non-District transportation, whether by parents, students or otherwise, to and from District off campus activities or events. We further acknowledge it is our responsibility to provide or arrange for transportation to District events when District transportation is not available. As such we consent to our student's use of an alternative means of transportation, including private vehicles driven by parents or other students. We hereby waive, release, discharge and agree to hold harmless and indemnify the District, its agents, employees, insurers, and Board of Education, from any claim, cause of action, damage, injury, or demand of any nature, including bodily injury, property damage or death, arising from or sustained during or as a result of my student's participation in any non-District transportation, whether furnished by another student, parent or otherwise. We understand that if we do not sign this release, the student will not be permitted to attend the activity or ride in a private or commercial vehicle to the event described above.

The completed form must be returned by way of the student to the activity sponsor. The sponsor must receive this form at least one day prior to the event.

Activity: \_\_\_\_\_

Dates Inclusive of Transportation: \_\_\_\_\_

\_\_\_\_\_, Yes, my student, \_\_\_\_\_  
has my permission to ride in a private or commercial vehicle for the purpose of attending the events as indicated above.

\_\_\_\_\_, No, I do not wish to grant permission for my student, \_\_\_\_\_  
to ride in a private or commercial vehicle for the purpose of attending the events as indicated above.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date



**STUDENT DRIVER FORM**  
**AUTHORIZATION TO USE PRIVATELY OWNED VEHICLE**  
Please print and complete all boxes

**I. DRIVER INFORMATION**

Driver's Name	Activity	Name of Sponsor
Driver's Address	Phone	Vehicle Description
Date(s) of Driving	No. of Passengers	Year of Vehicle
Owner of Vehicle, if different than driver		

**II. CERTIFICATION**

Approval is requested to use a privately owned automobile.

- A. I certify that whenever I drive a privately owned vehicle, the vehicle will always be:
1. Covered by liability insurance for the minimum amount of \$300,000 single limit or \$100,000/\$300,000/\$50,000 automobile liability insurance.
  2. Equipped with one seat belt for every passenger.
  3. To the best of my knowledge, in safe mechanical condition and adequate for passenger transportation.

- B. I further certify that while using a privately owned vehicle, all motor vehicle laws will be obeyed, including all passengers' use of seat belts.

License Number	Date of Birth	Expiration Year
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**Attached is a copy of my driver's license.**

- C. I have \_\_\_ number of points charged against my driver's license for moving traffic violations.  
I have never been convicted of either Driving Under the Influence (DUI) or Driving While Ability Impaired (DWAI).  
I certify the above information is accurate and true

\_\_\_\_\_  
Signature of Driver

\_\_\_\_\_  
Date

**III. PROOF OF INSURANCE**

Insurance Company	Policy No.	Expiration Date
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**Attached is a copy of my current insurance policy declaration page (or a Certificate of Insurance) stating my coverage limits, policy effective dates, and covered vehicle information.**

**IV. AUTHORIZATION**

I certify that the above information is accurate and true. Furthermore, I permit my student to drive the vehicle described in the attached copy of the insurance declaration page.

I do  do not  approve that other students ride in the vehicle described in the attached copy of the insurance declaration page.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

**V. RELEASE**

We, the undersigned parent/guardian and student, hereby acknowledge, agree and understand that the District does not insure, endorse, approve or sponsor any form of non-District transportation, whether by parents, students or otherwise, to and/or from District off campus activities or events. We further acknowledge it is our responsibility to provide or arrange for transportation to District events when District transportation is not available. As such we consent to our student's use of an alternative means of transportation. We hereby waive, release, discharge and agree to hold harmless and indemnify the District, its agents, employees, insurers, and Board of Education, from any claim, cause of action, damage, injury, or demand of any nature, including bodily injury, property damage or death, arising from or sustained during or as a result of my student's utilization of any non-District transportation. We understand that if we do not sign this release, the student will not be permitted to utilize a private vehicle to attend the event described above.

\_\_\_\_\_  
Signature of Student Driver

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date



**ADULT DRIVER FORM**  
**AUTHORIZATION TO USE PRIVATELY OWNED VEHICLE**  
 Please print and complete all boxes

**I. DRIVER INFORMATION**

Driver's Name	Activity	Name of Sponsor
Driver's Address	Phone	Vehicle Description
Date(s) of Driving	No. of Passengers	Year of Vehicle
Owner of Vehicle, if different than driver		

**II. CERTIFICATION**

Approval is requested to use a privately owned automobile.

- A. I certify that whenever I drive a privately owned vehicle, the vehicle will always be:
1. Covered by liability insurance for the minimum amount of \$300,000 single limit or \$100,000/\$300,000/\$50,000 automobile liability insurance.
  2. Equipped with one seat belt for every passenger.
  3. To the best of my knowledge, in safe mechanical condition and adequate for passenger transportation.
- B. I further certify that while using a privately owned vehicle, all motor vehicle laws will be obeyed, including all passengers' use of seat belts.
- C. I further certify that I am at least 21 years old, and I possess a valid driver's license as follows:

License Number	Date of Birth	Expiration Year
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**Attached is a copy of my driver's license.**

- D. I have \_\_\_ number of points charged against my driver's license for moving traffic violations. I have never been convicted of either Driving Under the Influence (DUI) or Driving While Ability Impaired (DWAI).

I certify the above information is accurate and true

\_\_\_\_\_  
Signature of Driver

\_\_\_\_\_  
Date

**III. PROOF OF INSURANCE**

Insurance Company	Policy No.	Expiration Date
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**Attached is a copy of my current insurance policy declaration page (or a Certificate of Insurance) stating my coverage limits, policy effective dates, and covered vehicle information.**

**IV. RELEASE**

I, the undersigned adult driver, hereby acknowledge, agree and understand that the District does not insure, endorse, approve or sponsor any form of non-District transportation, whether by parents, students or otherwise, to and/or from District off campus activities or events. I hereby waive, release, discharge and agree to hold harmless and indemnify the District, its agents, employees, insurers, and Board of Education, from any claim, cause of action, damage, injury, or demand of any nature, including bodily injury, property damage or death, arising from or sustained during or as a result of my utilization of any non-District transportation. I understand that if I do not sign this release, then I will not be permitted to transport students in my private vehicle to the event described above.

\_\_\_\_\_  
Signature of Driver

\_\_\_\_\_  
Date